



Erasmus+ 2024-2025 Academic Year Staff Teaching Mobility Applications for Partner Countries (KA171) Announcement

Application Dates

- **Announcement Date: November 18, 2024**
- **Application Start Date: December 7, 2024**
- **Application Deadline: December 21, 2024**
- **Mobility Dates: Spring Term of the 2024-2025 Academic Year**
- **For Staff English Language Proficiency Exam date will be announced later.**
- **Application Portal: turnaportal.ua.gov.tr/giris**

COUNTRY	UNIVERSITY	DEPARTMENTS	QUOTA	TRAVEL SUPPORT	INDIVIDUAL SUPPORT	TOTAL GRANT
NIGERIA	UNIVERSITY OF LAGOS-UNILAG	BUSINESS ADMINISTRATION, COMPUTER ENGINEERING, SOFTWARE ENGINEERING, ELECTRICAL ELECTRONICS ENGINEERING, MECHANICAL ENGINEERING BANKING AND INSURANCE (VOCATIONAL SCHOOL), COMPUTER PROGRAMMING (VOCATIONAL SCHOOL), COMPUTER TECHNOLOGY (VOCATIONAL SCHOOL) ELECTRICAL (VOCATIONAL SCHOOL), ELECTRICAL TECHNOLOGY (VOCATIONAL SCHOOL), MACHINERY (VOCATIONAL SCHOOL)	1	820€	1260€	2080€
BANGLADESH	DAFFODIL INTERNATIONAL UNIVERSITY	SOFTWARE ENGINEERING, COMPUTER ENGINEERING, ELECTRICAL ELECTRONICS ENGINEERING, COMPUTER PROGRAMMING (VOCATIONAL SCHOOL), COMPUTER TECHNOLOGY (VOCATIONAL SCHOOL), ELECTRICAL (VOCATIONAL SCHOOL), ELECTRICAL TECHNOLOGY (VOCATIONAL SCHOOL)	2	820€	1260€	2080€
MOROCCO	UNIVERSITE INTERNATIONALE DE RABAT	BUSINESS MANAGEMENT	1	530€	1260€	1790€
MOROCCO	INTERNATIONAL INSTITUTE FOR HIGHER EDUCATION IN MOROCCO	BUSINESS MANAGEMENT	1	530€	1260€	1790€

SENEGAL	UNIVERSITE GASTON BERGER DE SAINT LOUIS	BUSINESS MANAGEMENT, INFORMATION SYSTEMS	1	820€	1260€	2080€
KENYA	KENYATTA UNIVERSITY	BUSINESS ADMINISTRATION COMPUTER ENGINEERING SOFTWARE ENGINEERING ELECTRICAL ELECTRONICS ENGINEERING MECHANICAL ENGINEERING COMPUTER PROGRAMMING (VOCATIONAL SCHOOL) COMPUTER TECHNOLOGY (VOCATIONAL SCHOOL)	1	275€	1260€	1535€

Erasmus+ KA171 2022 and 2023 Project Years Teaching Mobility Allocation

The mobility quotas for the Erasmus+ KA171 program are calculated based on the budget allocated by the National Agency for each country. Haliç University academic staff will be able to apply for staff mobility for the Spring Semester of the 2024-2025 Academic Year within the Erasmus+ KA171 program.

GENERAL INFORMATION

- **Mobility Grant:** A 7-day grant (€) will be provided to the staff benefiting from the mobility, consisting of 5 activity days and 2 travel days. Before the mobility, 100% of the travel support and 70% of the individual support will be paid as an advance. The remaining 30% of the individual support will be paid after the mobility ends, based on the participation certificate from the host institution.
- **Non-submission of Required Documents:** If the required documents confirming participation (such as a participation certificate) are not submitted, the mobility will be considered invalid, and the staff member will not receive the grant. The advance payment will be recovered.
- **Teaching Mobility Conditions:** If the participant carries out the activity for less than the specified period (5 days) or does not complete the required number of teaching hours, the activity will be considered invalid, and no grant will be paid to the participant. However, if there are force majeure reasons and they are documented, the uncompleted period may be accepted. In this case, only the completed period will be eligible for grant payment, and travel expenses will be reimbursed according to the distance calculator.
- **Failure to Complete the Survey:** Unless there are technical reasons, participants who do not fill out the survey will face a 20% reduction from the total number of activity days and the travel grant calculated based on the distance band.
- **Minimum Duration and Teaching Hours:** The minimum duration for teaching mobility is 5 consecutive working days. To be considered a valid activity, at least 8 teaching hours must be provided.
- **Mobility Agreement and Activity Days:** The teaching mobility is a day-based activity, and grant payments will only be made for the days on which teaching activities are carried out. Therefore, the teaching program in the *Staff Mobility For Teaching - Mobility Agreement* must specify the days of the activity.
- **Planning and Eligibility:** Selected staff must plan their mobility in collaboration with the host institution, depending on the availability and other criteria.

- **Mobility Completion Deadline:** The mobility activity should be completed by June 30, 2025, at the latest within the 2024-2025 Academic Year.
- **Staff Eligibility:** Only staff members with permanent contracts will be considered for mobility applications.
- **Withdrawal from the Program:** Staff members selected for the Erasmus+ staff mobility program who wish to withdraw must submit a withdrawal letter to the relevant office within 14 days of the announcement of the results. Failure to submit the withdrawal notification within this period will lead to a decrease in the points of the staff member for future Erasmus+ applications.
- **English Proficiency:** Staff who have previously participated in the Erasmus+ program and have valid English language exam results (within 3 years of the exam date) can use their English proficiency test results from Haliç University. If an external exam is used, the validity period is up to 3 years from the test date.
- **Language Exam Requirement:** Academic staff who do not have the required Foreign Language Exam Result must take the English Proficiency Exam organized by the School of Foreign Languages after the application process.
- **Foreign Language Exams:** Staff who upload their results from exams such as KPDS, ÜDS, YDS, CPE, CAE, TOEFL iBT, or PTE to the application platform will not be required to take the English Proficiency Exam organized by the School of Foreign Languages.
- For academic staff teaching courses in English at our university, the foreign language exam score will be considered as 85.
- **Academic staff who wish to request an exemption from the exam must upload their exemption letter to the application portal. If the relevant letter is not uploaded to the application portal, the exemption will not be applied.**
- **Daily Allowances:** The daily allowance for the staff participating in the mobility will be calculated according to the country they are traveling to and the duration of their stay, as indicated in the table below. The amounts shown in the table are in Euros.

SENDING COUNTRY	RECEIVING COUNTRY	DAILY GRANT AMOUNT (EURO)
Türkiye	Non-Program-Related Third Country in Regions 1 and 12	180
Non-Program-Related Third Country in Regions 1 and 12	Türkiye	140

HOW TO APPLY?

In order to receive your Erasmus+ Staff Lectureship application, the following documents must be prepared in full and uploaded to the application system <https://turnaportal.ua.gov.tr/giris>. Incomplete applications and documents not uploaded to the system after the application deadline will not be evaluated.

CHOICE OF UNIVERSITY

A maximum of 3 universities should be preferred among the universities that appear in the Application System in relation to the department, in order of importance.

APPLICATION DOCUMENTS

- 1. Application Form**
- 2. English Language Proficiency Certificate**
- 4. Current English CV**

You can reach us via our email address for your questions.

erasmus@halic.edu.tr

**Best regards,
Erasmus and Exchange Programs Coordination**